



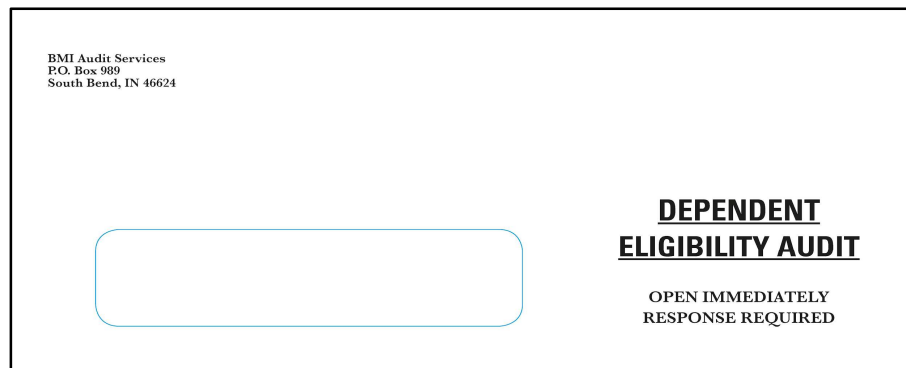
Notice of Dependent Eligibility Audit

BCSC's Health Trust has contracted with BMI Audit Services, LLC to perform an audit of dependent enrollment in our self-insured medical trust.

Healthcare costs continue to rise for both employers and employees. One factor contributing to the increase is the cost of covering dependents that are **not eligible** for plan benefits. As part of our ongoing efforts to control costs and keep enrollment records up to date, we are utilizing BMI Audit Services, LLC (BMI) to perform an audit of dependents enrolled in the medical plan. BMI is an independent firm specializing in employee benefits auditing services. The last full dependent audit was completed in 2013.

If you have a dependent enrolled in our medical plan, BMI will mail a personalized audit packet to your home. The audit packet will include the following:

- An audit letter explaining the audit process and requirements. The letter will provide a toll-free customer service line for BMI Audit Services – please direct all requests for assistance to BMI. The audit packet will arrive in an envelope similar to the image below:



- A verification form that will ask you to identify your relationship to enrolled dependent(s) and return any required *photocopies* of documentation to BMI to prove the relationship. Examples of requested documents are: marriage certificate, birth certificate, etc.
- A postage paid envelope (you will also be given instructions for faxing or uploading, as well)

If you do not have the required certificate or document copy, please order it immediately. The vital statistics website (<http://www.cdc.gov/nchs/w2w.htm>) can help you determine how to obtain document copies. You may be required to contact the County Clerk's office directly and there may be non-reimbursable costs associated with obtaining new copies.

Please remember that the insurance plan belongs to everyone and we need to be fiscally responsible. Your cooperation is required while we conduct this important dependent eligibility audit.